



City of Placerville
Public Works / Engineering
MEMORANDUM

DATE: June 26, 2007

TO: City Council

FROM: Rick Tippett, City Engineer

SUBJECT: **CONSULTING SERVICES AGREEMENT WITH WILLDAN TO PROVIDE AS-NEEDED CONSTRUCTION INSPECTION SUPPORT SERVICES FOR AN AMOUNT NOT TO EXCEED \$75,000**

RECOMMENDATION

1. Adopt a Resolution authorizing the City Manager to execute a Consulting Services Agreement with Willdan in an amount not to exceed \$75,000 to provide construction inspection support services on an “as-needed” basis.

BACKGROUND

The City has several construction projects, both private development and publicly sponsored, which require significant ongoing construction inspection. Currently, there is one Public Works Inspector that is inspecting ongoing work such as Caltrans Highway 50 Operations, Duffy Park, EID Annex, Fausel Building, Placerville Estates, The Ridge at Orchard Hill, and All Star Rentals, Eskaton Village, Gateway Hotel grading, and Cottonwood Unit 4 and 6. In addition, the inspector is responsible for all grading permits and minor commercial site work that is under permit in the City. Current staffing levels and workloads limit the amount of available staff time to cover all the projects effectively.

DISCUSSION

To meet the needs of the various development projects and to maintain adequate levels of quality assurance, it is necessary to retain the services of an outside consultant firm to provide construction inspection on an “as-needed” basis to supplement the work performed by Staff.

The City collects fees from all development projects in the City to recover the cost of providing construction inspection support. Selected project fees would be used to fund this agreement and pass-through to Willdan, which should not exceed 80% of the amount of those fees collected for these projects. Therefore, the net cost to the City will be covered by fees collected from the Developer. Budgets for each development project have been established to control costs and

provide checkpoints to ensure that inspection costs do not exceed the amount collected in development fees.

The City has utilized the services of Willdan to provide construction inspection support for several of these projects in the past. Under this agreement, it is anticipated that the same inspector will continue overseeing these projects during construction, maintaining consistency of oversight.

FISCAL IMPACT

The services utilized under this agreement will be in support of both City capital improvement projects and private development projects. The cost of work performed by Willdan for private development projects will be borne completely by the developer. Services for City projects will be limited to City Council authorized capital improvement projects that have an unencumbered budget balance that is greater than or equal to the anticipated expenditure. Tonight, staff respectfully requests the Council to authorize the agreement with Willdan.

Prepared by:

Approved

Rick Tippett
City Engineer

Randy Pesses
Director of Public Works

Reviewed for Recommendation
And Approved for Agenda

Reviewed for Financial Impact

John Driscoll
City Manager/ City Attorney

Dave Warren
Director of Finance

Attachments: Resolution
Agreement

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACERVILLE,
APPROVING A CONSULTING SERVICES AGREEMENT WITH WILDAN IN AN
AMOUNT NOT TO EXCEED \$75,000 TO PROVIDE CONSTRUCTION INSPECTION
SUPPORT SERVICES ON AN “AS-NEEDED” BASIS, AND AUTHORIZING CITY
MANAGER TO EXECUTE SAME**

WHEREAS, the City has several development projects under construction which will require ongoing construction inspection; and,

WHEREAS, current staffing levels and workloads limit the amount of available staff time the City can provide towards construction inspection of those projects; and,

WHEREAS, in order to provide the necessary construction inspection, the City has determined that it is necessary to contract for outside construction inspection services; and,

WHEREAS, the City has determined that the Consultant is specially trained, experienced, and competent to perform the special services required hereunder; and,

WHEREAS, City has determined that the provisions of these services provided by the Consultant are in the public’s best interest and that these services are more economically performed by outside independent Consultants.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Placerville, does hereby:

1. Approve a Consulting Services Agreement with Wildan in an amount not to exceed \$75,000 to provide construction inspection services on an “as-needed” basis; and,
2. Authorize the City Manager to execute same.

The foregoing Resolution was moved for adoption at a regular meeting of the City Council of the City of Placerville held on June 26, 2007, by Councilmember _____. The motion was seconded by Councilmember _____. A poll vote was taken which stood as follows:

Resolution No. _____

Page Two (Willdan Agreement)

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor Mark A. Acuna

ATTEST:

Susan Zito, City Clerk